

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR  
AUTHORITY HELD BY ZOOM AT 1800 ON TUESDAY 14<sup>TH</sup> DECEMBER 2021**

**Members and Officers in attendance:**

Dominic Crawley – Chairman  
Rodney Carter – Vice Chairman  
John Endicott  
Nicky Tewson  
Dermod Drought  
Mark Steggle  
Peter Hinchliffe  
Stephen Maltby  
Martyn Oates  
Andrew Matthews  
Mark Beighton – Harbour Master

**Apologies for Absence**

Helen Phillips – Office Manager

**120/21 Moorings Maintenance requirements**

The meeting considered a briefing paper prepared by the chairman and reflected on previous discussions held on the subject. In particular, fulfilment of what is expected of the authority under the Port Marine Safety Code was noted.

After discussion and due consideration, it was proposed by Rodney Carter, seconded by Peter Hinchliffe, and unanimously agreed by the remaining members, with the exception of John Endicott, who abstained, that:-

- All ‘A’ moorings are to be inspected each year by a mooring maintenance provider with appropriate insurance cover, who will provide a certificate that the mooring is fit for purpose for a period of 12 months from the date of inspection.
- For all harbour authority moorings, the mooring holder is to provide confirmation of: the name of their insurer; the insurance policy number/reference, and the amount of third party cover provided under the policy.

These requirements will be communicated shortly to mooring holders: by a letter addressed to ‘A’ mooring holders; by revisions to the annual mooring declaration form and certificate, and by the Harbour Master’s annual newsletter.

It was agreed that a grace period of 12 months from 1<sup>st</sup> January 2022 would be permitted for these revisions to be introduced fully, after which time the revisions will be a condition of the renewal of all mooring licences.

**121/21 AOB**

There was no other business

## **122/21 DATE OF NEXT MEETING**

The next meeting of the Harbour Authority will be Thursday 20<sup>th</sup> January, venue to be confirmed.

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**Chairman**